

Dear Parent / Guardian,

..... has been selected to play football in league games at **Wreake Valley at 3.45 on the 18th September**. We will be leaving the school as soon after 3pm as possible. Children will need to be picked up from the venue and **MUST** play in **shin pads and boots**. There will be more than one match played on the night so we expect to finish hopefully around 5.00pm. The game will be a seven-a-side tournament. I would like parents and children to understand that time on the pitch may be limited depending upon how many matches there are and what the duration of the games is. I would always like to give children an equal time on the pitch but it is sometimes difficult to exchange players equally, particularly if games are close.

Help with transport is essential and would, therefore, be greatly appreciated. If you have arranged **PRIOR TO THE GAME** to transport someone else's child to the match, please indicate on the form below. Any children without transport to the venue on the day must be taken there by a member of staff to comply with our risk assessment. Should your child not be available, please let us know as soon as possible so we have time to find a replacement.

Yours sincerely,

Andrew Johnson.

I give permission for..... to play football at **Wreake Valley at 3.30 on Monday, 18th September..**

- I will be transporting my own child. Yes / no. (Please delete as necessary).
- I have arranged with the parent of _____ to take their child to the game as well.
- I have arranged with the parent of _____ to take my child home.

VITAL:

(PLEASE INFORM THE TEACHER IN CHARGE OR THE SCHOOL IF SOMEONE ELSE WILL BE TAKING YOUR CHILD HOME OR IF THE ARRANGEMENTS CHANGE AT ANY STAGE).

NB: parents are asked to bear in mind that while every care is taken in the planning of trips etc., the unexpected can happen and neither staff nor school can be held responsible for accidents or injury arising from causes beyond their control.

An 'Administration of Medicines' form must be completed if your child needs to take medication whilst playing sport for the school. On the day this should be handed to the teacher in charge, along with the medicine.

All Administration of Medicines forms already held in class will be checked on the day of departure. If your child does not have their medicine (including inhalers) they will not be able to take part in the event.

Signature.....