



# The Pochin School Charging and Remissions Policy 1 November 2016

This Policy will be reviewed annually

Date approved: .....

Signed: .....

Print Name: .....

Date to be reviewed: .....

## **CHARGING AND REMISSIONS POLICY**

The Pochin School aims to provide a very wide and stimulating curriculum. Day trips, residential visits and theatre groups brought in to school enrich the provision for our children. These experiences are a powerful part of children's learning. However, such events cost a considerable amount and this is not covered adequately by the budget provided for the school.

We always look for best value and consider the circumstances of our parents when planning additional activities.

## **DAY TRIPS**

Day trips need to be met by voluntary contributions from parents.

## **SPECIAL PERFORMANCES**

The PTA often contributes towards, if not pays for the entire cost of many of the activities.

Prior to an event we will write explaining the event and may ask for a voluntary contribution. We would not want any child to miss out on such activities due to cost but if there is insufficient contribution overall the event will be cancelled.

Should pupils be eligible for free school meals or in receipt of the following benefits:

- Income Support (IS)
- Income Based Jobseekers Allowance (IBJSA)
- Income-related Employment and Support Allowance
- Support from NASS (National Asylum Support Service) under part 6 of the Immigration and Asylum Act 1999
- Child Tax Credit (with no Working Tax Credit)
- Universal Credit

They should see the headteacher who will explain exemption arrangements.

## **RESIDENTIAL TRIPS**

These are much more expensive as they involve transport, board and lodgings and the cost of specialist instructors. This experience is an optional extra. Although participation on residential trips is optional, parents are strongly encouraged to opt in to such trips. Board and lodging and the 'package deal' from the specialist company needs to be paid for. This will be a direct charge. Should the school have insufficient funds and/or the take up of places be too low the trip will be cancelled.

## **COOKING INGREDIENTS AND TECHNOLOGY MATERIALS**

The school is entitled to charge for items that are taken home. However, the school has decided to provide these free of charge.

## **MUSIC TUITION**

Individual or group tuition will be charged. These additional music lessons, provided at the request of parents, are an optional extra.

## **SWIMMING**

The school organises swimming lessons for children in Class 3. These take place in school time and are part of the National Curriculum. We make no charge for this activity, but we do ask for a voluntary contribution from parents to cover the cost of transport to and from the pool, provision of a lifeguard/specialist teacher and hire of the pool itself. The voluntary contribution pays for only part of total costs and the school pays the rest. We inform parents when these lessons are to take place, and we seek the parents' written permission for their children to take part.